

CURRICULUM VITAE

GABRIEL EMMANUEL NANGAWE

Address: P. O. Box 3070 Kilimanjaro, Tanzania.

Mobile: +255 713 458 477

E-mail : gabbienanga@gmail.com
gabbienanga@yahoo.com

PERSONAL DETAILS:

Date of Birth : 27th August, 1992.
Gender : Male.
Religion : Christian.
Nationality : Tanzanian.
Marital Status : Single.
Language : Fluent speaking, reading and writing English and Kiswahili

EDUCATION BACKGROUND:

UNIVERSITY OF DAR ES SALAAM	October 2012 up to July 2015	BSc. In Actuarial Sciences Actuarial Mathematics, Risk Theory and Management, Basics of pension Mathematics, Investment Analysis, statistical inference, Financial Principals and Management, Fundamental principles of macroeconomics, Life contingents , Accounts Overall GPA 4.0
MINAKI HIGH SCHOOL	April, 2010 up to February, 2012.	Awarded Advanced Certificate of Secondary Examination (ACSEE) with Division 1 point 6 Advanced Mathematics - A Geography - B Economics - C

MOSHI TECHNICAL SECONDARY SCHOOL	January, 2006 up to October, 2009.	Awarded Certificate of Secondary Education Examination (CSEE) with Division 1 point 13 Basic Mathematics - A Engineering Science - A Chemistry - B Electrical Engineering Science - B Electrical Installation - B Electrical Draughting - B Geography - C
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WORKING EXPERIENCE AND INTERNSHIP:

THE HERITAGE INSURANCE CO. TANZANIA (LTD)	December, 2015 up to date	<ul style="list-style-type: none"> ➤ Follow up on premium payments for all internal credit business ➤ Allocation of premium received both directly and through broker. ➤ Premium confirmation of claims and assisting in signing claim file if paid or not paid. ➤ Assist invoices to customers that place business with heritage so as to pay premium. ➤ Reconciliation with brokers so as to be on the same page for all credit business given. ➤ Preparing VAT on commission invoices to claim from TRA monthly basis. ➤ Preparing reports showing how business moving from month to month and each quarter a year. ➤ Preparing outstanding report every month and
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		<p>send them to every broker so as to pay premiums.</p> <ul style="list-style-type: none"> ➤ Updating broker for all clients paid directly to Heritage
<p>ALLIANCE LIFE ASSURANCE CO. TANZANIA (LTD)</p>	<p>August, 2015 up to December, 2015</p>	<ul style="list-style-type: none"> ➤ Quotes preparation for life assurance benefits for all companies' employees assured with Alliance. ➤ Preparing policies for both companies and individuals who agreed life assurance with Alliance. ➤ Adjusting proper rate of premium to be charged to client in each benefit required. ➤ Preparing Pro-rata premium to charge and Pro-rata premium to refund in case of portion year cover of assurance to both company and individual. ➤ Updating premium register of the company for new clients to be assured.
<p>THE HERITAGE INSURANCE CO. TANZANIA (LTD)</p>	<p>July, 2014 up to September, 2014.</p>	<ul style="list-style-type: none"> ➤ Analysis of financial data base and preparing summary on each reinsurance data base. ➤ Review reports of Insurance company rating. ➤ Analysis of facultative claims in both local and international re-Insurance both in TZS and USD. ➤ Inspecting and keeping record of important documents of a policy holder. ➤ Advising clients to choose

		the best type of Insurance cover aiming to minimize risk from policy holder and maximizing premium to the company.
NATIONAL HEALTH INSURANCE FUND	June, 2013 up to October, 2013.	<ul style="list-style-type: none"> ➤ Advocacy/ Marketing ➤ Collection of contribution ➤ Follow up arrears. ➤ Update Contribution database of employers. ➤ Registration of new employers. ➤ Inspection (Retired, New employer and twice contribution) ➤ Management of NHIF 1-form ➤ Management of ID's ➤ Collection of ID's retired and dead.

OTHER SKILLS:

❖ Computer Skills:

- MS word,
- Advanced MS Excel,
(Awarded Certificate for Advanced Excel from Techno Brain Company)
- MS Power Point,
- MS Publisher,
- C++

❖ Maintenance in electrical appliance and computer.

❖ Leadership skills:

- Preparation of events, Actuarial Advisory 2014/2015.

HOBBIES:

- ❖ Travelling (adventures)
- ❖ Listening Music, Watching movies, Reading magazine.

REFEREES:

Prof. C.Z. Kimambo	Deputy Vice Chancellor – University of Dar es Salaam	Mob: +255 754 281 680 E-mail: kimambo@udsm.ac.tz
Mr. David Kasira	Treasury Dealer – Bank of Africa Tanzania (BOA)	Mob: +255 684 628 262 E-mail: david.kasira@boatanzania.com
Mr. Julius Kanyomoza	Underwriting Manager -UAP Insurance Co. Tanzania (LTD)	Tel: +255 222 664 204 Mob: +255 782 262 305 E-mail: julius@heritagetanzania.com