

CURRICULUM VITAE

NAME: DAVID MWANGI MAINA
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NATIONALITY: KENYAN

EDUCATIONAL BACKGROUND

2015 JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY

**BACHELOR OF BUSINESS ADMINISTRATION WITH IT
(HUMAN RESOURCE MANAGEMENT - OPTION) – FIRST CLASS HONORS**

2014 KASNEB

CERTIFIED PUBLIC ACCOUNTANT (CPA PART 3)

2010 DIPLOMA IN HUMAN RESOURCE MANAGEMENT

ASSOCIATION OF BUSINESS EXECUTIVES – (ABE-UK)

2009 CHUKA HIGH SCHOOL

KENYA CERTIFICATE OF SECONDARY EDUCATION (KCSE)

GRADE ATTAINED B+

2005 REV. IKINGI BOARDING PRIMARY SCHOOL

KENYA CERTIFICATE OF PRIMARY EDUCATION (KCPE)

GRADE ATTAINED B+

WORKING EXPERIENCE

JUNE 2015 – OCT 2016: ARTCAFFE COFFEE & BAKERY LIMITED

HUMAN RESOURCE ASSISTANT

JAN 2015 – MAY 2015: SANKARA NAIROBI

HUMAN RESOURCE INTERN

JAN 2014 – MAY 2014: COUNTY GOVERNMENT OF KISUMU

CITY OF KISUMU

HUMAN RESOURCE INTERN

MARCH 2013: INDEPENDENT ELECTORAL AND BOUNDARIES COMMISSION (IEBC)

MEMBERSHIP TO PROFESSIONAL BODY: ASSOCIATE MEMBER IHRM NO: 07439

ADDITIONAL INFORMATION

Language skills

Understanding			Speaking		Writing
Listening		Reading	Spoken interaction	Spoken production	
English	Fluent	Fluent	Fluent	Fluent	Excellent
Kiswahili	Fluent	Fluent	Fluent	Fluent	Excellent

Computer skills: Fast typing ability, extensive knowledge and experience with Ms Office applications, database management, web design, email and internet and proficiency in information systems.

References

1. JOSEPH MWITA
HUMAN RESOURCE ASSISTANT
ARTCAFFE COFFEE & BAKERY LIMITED
P.O. BOX 14510 –00800
NAIROBI
TEL: 0729 531 251
2. ELIZABETH CHEGE
HUMAN RESOURCE MANAGER
SANKARA NAIROBI
P.O. BOX 1638 –00600
NAIROBI
TEL: 0721 572 699
3. JOHN WAMALWA MUNOKO
HUMAN RESOURCE MANAGER
CITY OF KISUMU
P.O. BOX 105 –40100
KISUMU
TEL: 0712 558 259
4. BISHOP DANIEL OTIENO AOYI
NYANZA AND WESTERN KENYA DIRECTOR KENYA NATIONAL CONGRESS OF PENTECOSTAL CHURCHES
AND MINISTRIES
OASIS OF GLORY MINISTRY
P.O. BOX 3194 –40100
KISUMU
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