**CURRICULUM VITAE**

**BIO DATA`**

NAME : BENSON WAMBUGU NYOKABI

SEX : MALE

MARITAL STATUS : SINGLE

ID NO : 29150332

DATE OF BIRTH : 20.04.1991

CELLPHONE : +254720719531

EMAIL : wambuguben26@gmail.com

LANGUAGES : ENGLISH, KISWAHILI, KIKUYU

RELIGION : CHRISTIAN

**PERSONAL PROFILE**

1. I am a highly dedicated person with a high willingness to progress in my career
2. I am a self driven, ambitious, innovative, analytical, a fast learner and pride myself as a true and active team player with good interpersonal skills. I posses a great desire and drive to prosper in all work that I venture into
3. I desire to work in a highly competitive and dynamic organization specializing in providing quality standard to enable me gain exposure in shaping me to face current needs.

**CAREER OBJECTIVE**

1. To apply skills and knowledge focusing on accounting and economics skills and their application in different areas of the economy
2. To assist the organization to achieve its objectives by applying skills learnt and participation in all activities as instructed
3. I want to succeed in stimulating and challenging environment building the success of the company while I experience advancement opportunities
4. To pursue masters and PhD programmes given opportunity.

**EDUCATIONAL BACKGROUND**

2012 APRIL TO 2016 : MAASAI MARA UNIVERSITY

(Awaiting graduation in December)

Bachelor of Arts economics

2013 JAN- PRESENT : CPA

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2011 FEBRUARY TO MARCH : PEARLS COMPUTER COLLEGE

Certificate in computer applications

2007-2010 : NJUMBI HIGH SCHOOL

Kenya certificate of secondary education

(Attained B plain)

1999-2006 : WAGURA PRIMARY SCHOOL

Kenya certificate of primary education

**SKILLS**

1. Analytical skills: recognizes areas of weakness requiring improvements and makes recommendation to management for consideration
2. Problem solving and decision making: ability to analyze and define a problem, evaluate alternatives, find a solution , and understand how and when to make a choice
3. Communication skills: I can effectively convey information both verbally and in writing. Am also a keen listener and gives prompt feed back
4. Planning and organizing : Ability to identify and priotize activities and assignments and make necessary adjustments as required

**EXPERIENCES**

**LAIKIPIA UNIVERSITY TOWN CAMPUS**

MAY – AUGUST 2015 : Industrial attachment finance department

**RESPONSIBILITIES**

1**.** Invoicing and receipting students fees

2. Preparing daily monthly and quarterly summaries

3. Preparing campus budget

4. Preparing and issuing exam cards to students

2011 APRIL -2012 APRIL : Wakulima agro vet Uthiru sales assistant

**AGROVET ASSISTANT**

**RESPONSIBILITIES**

1. Conducting direct sales to customers
2. Controlling inflow and outflow of stock
3. Handling daily cash transactions
4. Handling customer complaints
5. Preparing monthly statements
6. General maintenance of the shop and the store.

**HOBBIES**

Travelling

Watching movies

Reading novels

Adventuring

Reading motivational materials

**REFEREES**

MR MAOKOMBA

LECTURER

MAASAI MARA UNIVERSITY

P.O. BOX 861-20500

NAROK

TEL: 0722 698 082

MR. PATRICK MBAKALA

ACCOUNTANT

LAIKIPIA UNIVERSITY TOWN CAMPUS

P. O. BOX 1100 - 20300

NYAHURURU.

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MERCY WAITHIRA WAMBUGU

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